

Duties of the President

The President shall:

- Become familiar with and follow the Club's Constitution and Bylaws
- Be familiar with protocol required at Club functions
- With the help of Directors / Team Leaders develop the overall program and schedule for his term
- Preside at all meetings of the Executive and of the membership, acting as Chair
- Ensure liaison with companion Gyrette organization
- If a regular meeting venue is under contract, work with Vice-President to negotiate contract for the year
- Consider attending or sending a delegate to Gyro International Conventions when timing and location make attendance attractive. Consider attending other Gyro clubs' functions
- Meet with the Vice-President at a pre-handover meeting (suggest before fall installation) to help prepare VP for his future role as President and become familiar with program planning/implementation practices. In short, help set him up for success.
- Schedule the induction of New Members ensuring New Member kits, name tags and pins have been received.
- Sign a "Welcome to New Gyros" document for inclusion in the New Member Kit
- Appoint and chair a nominating committee in early May to seek nominees for Vice President and three Directors from active members of the club
- Find ways of including Gyrettes in the club social events or other activities
- Try to involve every member in the activities of the club

Revised August 17, 2026